



May 14-20 Reporting Form

fax completed reports to: 541-682-6111

reports are due by 5pm May 25th

questions? call: 541-682-6206

business team:	
team captain:	
e-mail:	phone:
total # of employees:	

employee: <i>Sally Forth (example)</i>								e-mail: <i>sally.forth@company.com</i>	
day	sat	sun	mon	tue	wed	thu	fri	daily roundtrip commute miles <small>(per day miles from home to work to home)</small>	
		P	C		B	P		22	
mode options: B ike, W alk, B us, P ool, C lick, E mX. Leave space blank for days the employee drove alone to work.									

employee:								e-mail:	
day	sat	sun	mon	tue	wed	thu	fri	daily roundtrip commute miles <small>(per day miles from home to work to home)</small>	
mode options: B ike, W alk, B us, P ool, C lick, E mX. Leave space blank for days the employee drove alone to work.									

employee:								e-mail:	
day	sat	sun	mon	tue	wed	thu	fri	daily roundtrip commute miles <small>(per day miles from home to work to home)</small>	
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